

**Williamson Valley Ranch Road Association**

Minutes for the Regular Board of Directors Meeting  
held on November 1, 2021

**Meeting Called To Order:**

The regular Board of Directors meeting was called to order at 7:02 p.m. by Sharon Fitch.

**Notice of Meeting:**

1. Sandwich Boards: Sandwich boards were placed at the Cowboy Trail and Williamson Valley Ranch Road entrances on October 29, 2021.
2. Emails: Emails were sent to all known community members' email addresses on October 7, 2021
3. Website: Notice of the November 1, 2021 regular board meeting was originally posted on the WVRRA website on January 28, 2021.

**Roll Call of Board Members:**

Erik Routh ✓    Jim Copland ✓    Barbara Peterson ×  
Sharon Fitch ✓

Quorum: 3 of the 4 serving board members were in attendance. Quorum confirmed.

**Other Community Members Present:**

A sign-in sheet recorded 17 community members in attendance.

**Guests Present:** None

**Announcements:** None

**Reports by Officers and Committee:**

1. Vice-President's Report: None
2. Treasurer's Report
  - A) **Association Bank Account  
October 2021**

Balance as of October 1, 2021	\$35,641.42
Deposits made since October 1, 2021	303.62
Withdrawals made since October 1, 2021	( 157.00)
Balance as of October 31, 2021	\$35,488.04
  - B) Assessments: 2 unpaid assessments
  - C) Two (2) liens have been recorded for all unpaid assessments

Motion was made by Sharon Fitch to approve the Treasurer's report. This motion was seconded. Motion carried by unanimous vote.

3. Secretary's Report - Sharon Fitch announced that she would not be seeking another 2-year term as a board member. She thanked the Board and the community members for their support during her tenure on the Board and as secretary.
4. Report By Road Repair Committee
  - A. Weed spraying was completed
  - B. The road committee determined that a 2<sup>nd</sup> mowing of weeds along Association Roads is needed.

**Old Business:**

1. Motion was made by Sharon Fitch to pay Reliance Brush Management for the 2<sup>nd</sup> mowing of weeds along Association roads in the amount of \$2,000.00. Motion was seconded and carried by unanimous vote.

**New Business:**

1. Motion was made by Jim Copland to approve the 2022 Projected Operating Budget for WVRRA. Motion was seconded and carried by unanimous vote.
2. Motion was made by Sharon Fitch to retain administrative services to package and mail the Annual Meeting materials to all community members in an amount not-to-exceed \$800.00. Motion was seconded and carried by unanimous vote.

**Next Meeting:**

THERE IS NO REGULAR BOARD MEETING IN DECEMBER.

The next meeting is the 2020 Annual Meeting which is scheduled to be held on January 10, 2022 at 7:00 p.m. This Annual Meeting will held at Yavapai County Fire and Medical Authority, Station #57, 4125 Outer Loop Rd., Prescott, AZ 86305.

**Adjournment:**

Motion to adjourn the Board of Director's meeting was made at 7:32 p.m. by Erik Routh. The motion was seconded. Motion carried by unanimous vote.