

Williamson Valley Ranch Road Association

Minutes for the Regular Board of Directors Meeting
held on May 3, 2021

Meeting Called To Order:

The regular Board of Directors meeting was called to order at 7:05 p.m. by Kevin Schmidt.

Notice of Meeting:

1. Sandwich Boards: Sandwich boards were placed at Cowboy Trail and Williamson Valley Ranch Road entrances on May 1, 2021.
2. Emails: Emails were sent to all known community members' email addresses on April 27, 2021
3. Website: Notice of the May 3, 2021 regular board meeting was updated on the WVRRA website on April 14, 2021.

Roll Call of Board Members:

Erik Routh ✓ Jim Copland ✓ Barbara Peterson ✓
Sharon Fitch ✓ Kevin Schmidt ✓

Quorum: 5 of the 5 serving board members were in attendance. Quorum confirmed.

Other Community Members Present:

A sign-in sheet recorded 15 community members in attendance.

Guests Present: None

Announcements: None

Meeting Minutes: A motion was made by Sharon Fitch to approve the minutes for the April 5, 2021 regular board meeting. The motion was seconded and the minutes approved by majority vote of 4 with 1 abstention.

Reports by Officers and Committees:

1. President's Report: Kevin Schmidt reported that Board Member and President Doug Langston has resigned from the Board effective immediately.
2. Treasurer's Report
 - A) **Association Bank Account – April 2021**

Balance as of April 1, 2021	\$202,196.60
Deposits made since April 1, 2021	27.12
Withdrawals made since April 1, 2021	(24,127.38)
Balance as of April 30, 2021	<u>\$178,096.34</u>
 - B) Assessments: 3.5 unpaid assessments
 - C) Liens have been recorded for all unpaid assessments

Motion was made by Jim Copland to approve the Treasurer's report. This motion was seconded. Motion carried by unanimous vote.

3. Secretary's Report – The software glitch with Mail Chimp that caused some Notices of the May 3rd Board meeting to go to Spam has been fixed.
4. Report By Road Repair Committee
 - A. Due to an inadvertent misunderstanding on cost, the contract with Copperstate Paving & Construction for the 3 road projects on Williamson Valley Ranch Road, Friendly Meadow and L Bar L was cancelled.
 - B. Crack filling and sealing, as needed, on Calais Ln., L Bar L Rd., Williamson Valley Ranch Rd., Cowboy Trail, Friendly Meadow, and Lonely Trail by Anderson Asphalt began during the last week in April and continues.
 - C. The drainage ditch at Friendly Meadow and Lonely Trail has been evaluated and any work on this ditch is tabled until next year.
 - D. An analysis of any maintenance and/or repair of Friendly Meadow from Lonely Trail west to end of Association's road easement is tabled until next year.

Old Business:

1. The motion was made by Sharon Fitch to rescind the previous authorization of Copperstate Paving and Construction in the amount of \$122,646.40 for the 3 road projects on Williamson Valley Ranch Road, Friendly Meadow and L Bar L. The motion was seconded and approved by unanimous vote.
2. The motion was made by Barbara Peterson to authorize the 3 road projects on Williamson Valley Road, Friendly Meadow and L Bar L by Anderson Asphalt in the amount of \$122,500.00. The motion was seconded and approved by unanimous vote.

New Business:

1. Motion was made by Sharon Fitch that the Board take no action on any matters regarding traffic calming on Association roads. The motion was seconded and approved by unanimous vote.
2. Motion was made by Sharon Fitch to authorize JR and Associates to prepare financial compilations for the Association in compliance with Arizona law for the years 2018, 2019 and 2020 in the amount of \$75.00 each. The motion was seconded and approved by unanimous vote.
3. Motion was made by Eric Routh to authorize the weed spraying and mowing on Association road easements in an amount Not-To-Exceed \$6,500.00. This motion was seconded and unanimously approved.

Next Meeting:

The next regular meeting of the Board of Directors is scheduled for Monday, June 7, 2021 at 7 pm and will held at Yavapai County Fire and Medical Authority, Station #57, 4125 Outer Loop Rd., Prescott, AZ 86305.

Adjournment:

Motion to adjourn the BOD's meeting was made at 7:30 p.m. by Kevin Schmidt. The motion was seconded. Motion carried by unanimous vote.