

Williamson Valley Ranch Road Association

Minutes for the Regular Board of Directors Meeting
held on February 3, 2020

Meeting Called To Order:

The regular Board of Directors meeting was called to order at 7:02 p.m. by Doug Langston.

Notice of Meeting:

1. Sandwich Boards: Sandwich boards were placed at Cowboy Trail and Williamson Valley Ranch Road entrances on February 1, 2020.
2. Emails: Emails were sent to all known community members' email addresses on January 31, 2020
3. Website: Notice of the February 3, 2020 regular board meeting was posted on the WVRRA website on October 14, 2019.

Roll Call of Board Members:

Erik Routh ✓ Dan Avilla ✓ Jim Copland _____
Sharon Fitch ✓ Doug Langston ✓ Kevin Schmidt ✓

Board Members Absent: Jim Copland

Quorum: 5 of the 6 serving board members were in attendance. Quorum confirmed.

Other Community Members Present:

A sign-in sheet recorded 10 community members in attendance.

Guests Present:

The sign-in sheet recorded any guests in attendance – None

Announcements:

1. Doug Langston welcomed Kevin Schmidt to the Board for a 2 year term beginning January 13, 2020 through December 31, 2021. Kevin Schmidt introduced himself to the community members in attendanc.
2. Doug Langston informed the community members present that a glitch in the website email system was discovered in the last week of January that has resulted in emails addressed to the wvraapresident@gmail.com in 2019 were delivered. This glitch was promptly fixed and emails addressed to this address are now being delivered. Doug Langston apologized to the community for any inconvenience caused to community members because of this glitch. Doug Langston further stated that the previously undelivered emails have been recaptured and that the Board is in the process of reviewing each of them will respond as soon as possible.

Meeting Minutes:

The minutes for the November 4, 2019 regular meeting of the Board of Directors were unanimously approved by board members as written and were posted on the WVRRA website.

A motion was made by Erik Routh to approve the minutes for the December 16, 2019 special meeting of the Board of Directors as written. This motion was seconded by Dan Avilla. The motion carried by 3 “yes” votes by Doug Langston, Dan Avilla, and Erik Routh, with 2 abstentions by Sharon Fitch and Jim Copland. Kevin Schmidt did not vote as he was not elected to the Board at the time of this Special Meeting. These minutes will be posted on the WVRRA website on or before February 7, 2020.

Election of Officers:

Motion was made by Sharon Fitch to elect Doug Langston as President of WVRRA. This motion seconded by Erik Routh. Motion carried by unanimous vote.

Motion was made by Sharon Fitch to not elect a Vice-President of WVRRA at this time. This motion was seconded by Dan Avilla. Motion carried by unanimous vote.

Motion was made by Dan Avilla to elect Sharon Fitch as Treasurer of WVRRA. This motion was seconded by Erik Routh. Motion carried by unanimous vote.

Motion was made by Eric Routh to elect Sharon Fitch as Secretary of WVRRA. This motion was seconded by Kevin Schmidt. Motion carried by unanimous vote.

Appointment of Road Committee Chairperson:

Motion was made by Sharon Fitch to appoint Jim Copland as Chairperson of WVRRA Road Committee. This motion was seconded by Kevin Schmidt. Motion carried by unanimous vote.

Motion was made by Sharon Fitch to appoint Kevin Schmidt and Dan Avilla as Co-Vice Chairpersons fo the WVRRA Road Committee. This motion was seconded by Doug Langston. Motion carried by unanimous vote.

Reports by Officers and Committees:

1. Report By Road Repair Committee - None
2. President’s Report - See Announcements
3. Treasurer’s Report

A) November 2019

Previous Balance as of November 1, 2019 report:	\$32, 378.87
Deposits made since November 1, 2019 report:	1,010.00
Withdrawals made since November 1, 2019 report:	(1,950.00)
Current Balance as of November 30, 2019:	\$31,438.87

B) December 2019

Previous Balance as of December 1, 2019 report:	\$31,438.87
Deposits made since December 1, 2019 report:	19,500.00
Withdrawals made since December 1, 2019 report:	(1,037.20)
Current Balance as of December 31, 2019:	\$49,901.67

C) January 2019

Previous Balance as of January 1, 2020 report:	\$49,901.67
Deposits made since January 1, 2020 report:	32,014.08
Withdrawals made since January 1, 2020 report:	(1,062.00)
Current Balance as of January 31, 2020:	\$82,977.75

Assessments:

195 assessments for 2019 paid on or before December 31, 2019
2 assessments for 2019 delinquent as of December 31, 2019
Liens filed on all delinquent 2019 assessments: YES

125 2020 assessments paid on or before January 31, 2020
68 2020 assessments delinquent as of January 31, 2020
2020 assessment checks are still coming in.

Motion to Approve Treasurer's Report:

Made by: Dan Avilla

Seconded by: Sharon Fitch

Motion carried by unanimous vote

4. Secretary's Report

Sharon Fitch stated that she is looking into procedures to streamline the meeting notice process by using website tools.

Old Business:

1. Scheduling of Road Walk-through
Motion was made by Sharon Fitch to schedule the Road Walk-through on February 29, 2020. Motion seconded by Kevin Schmidt. Motion carried by unanimous vote.
2. Motion was made by Doug Langston to approve payment in the amount of \$39.90 to Mike Mollere, previous President of WVRRA, for reimbursement of WVRRA website hosting expenses paid from his personal funds for calendar years 2019 and 2020. Motion was seconded by Sharon Fitch. Motion carried unanimous vote.
2. The Board unanimously agreed to have the road committee to obtain further information on putting some sort of illumination on the poles of the WVR overhead signs located at both the Outer Loop Rd. and Williamson Valley Rd. entrances to WVR and to report the Committee's findings to the Board at the March 2, 2020 regular board meeting.

New Business:

1. Doug Langston will send emails to all board members requesting that their short Bios be submitted to him for posting on the WVRRA website.

Open Forum: No community members submitted questions, comments or concerns at the meeting.

Next Meeting:

The next regular meeting of the Board of Directors is Monday, March 2, 2020 at 7 pm at Yavapai County Fire and Medical Station #57, 4125 Outer Loop Rd., Prescott, AZ 86305.

Adjournment:

Motion to adjourn the BOD's meeting was made at 7:30 p.m. by Erik Routh. The motion was seconded by Dan Avilla. Motion carried by unanimous vote.