

Williamson Valley Ranch Road Association

Minutes for the Regular Board of Directors Meeting
held on August 5, 2019

Notice of Meeting:

1. Sandwich Boards: Sandwich boards were placed at Cowboy Trail and Williamson Valley Ranch Road entrances on August 3, 2019.
2. Emails: Emails were sent to all known community members' email addresses on August 3, 2019
3. Website: Notice of the August 5, 2019 regular board meeting was posted on the WVRRA website on February 20, 2019

Roll Call of Board Members:

Members Present: Erik Routh, Dan Avilla, Jim Copland, Sharon Fitch and Doug Langston

Members Absent: Dave Stewart

Quorum: 5 of the 6 serving board members were in attendance. Quorum confirmed.

Other Community Members Present:

A sign-in sheet recorded 13 community members in attendance.

Guests Present: None

Meeting Called To Order:

The regular Board of Directors meeting was called to order at 7:04 p.m. by Doug Langston, President.

Meeting Minutes:

The minutes for the May 20, 2019 regular meeting of the Board of Directors were approved by board members as written and were posted on the WVRRA website in May 2019. The June and July regular board meetings were cancelled so no minutes exist for these cancelled meetings.

Reports by Officers and Committees:

1. Report By Road Repair Committee: See **Old Business** below.
2. President's Report: Doug Langston reported that, as President, he is the person for community members contact. His telephone number and email address are posted on the WVRRA Website.
3. Treasurer's Report:

Because the June and July board meetings were cancelled, the following Treasurer's Report provides the Association's financial information for May, June and July:

May 2019

Opening Balance as of May 1, 2019:	\$134,332.22
Deposits made as of May 31, 2019	2,856.00
Expenses Paid as of May 31, 2019	(2,098.00)
Ending Balance as of May 31, 2019	\$135,090.22

June 2019

Opening Balance as of June 1, 2019:	\$135,090.22
Deposits made as of June 30, 2019	691.92
Expenses Paid as of June 30, 2019	(450.00)
Ending Balance as of June 30, 2019	\$135,332.14

July 2019

Opening Balance as of July 1, 2019:	\$135,332.14
Deposits made as of July 31, 2019	2,274.40
Expenses Paid as of July 31, 2019	(11,490.00)
Ending Balance as of July 31, 2019	\$126,116.54

Assessments:

Two (2) assessments are delinquent as of July 31, 2019
Liens have been filed on all delinquent assessments

Motion to Approve Treasurer's Report:

Made by: Dan Avilla

Seconded by: Jim Copland

Motion Carried: Yes, by unanimous vote

4. Acting Secretary's Report:

Sharon Fitch explained her responsibilities as acting secretary and invited community members to contact her if there are any concerns.

Old Business:

1. Status of Drainage Issues on Friendly Meadows Road:

Jim Copland, Board Member and Chairperson of the Road Repair Committee, reported that repairs to address the drainage problems at the intersection of Friendly Meadows Road and Corriente Circle have been **completed**. These repairs included, but were not limited to, cleaning out and/or replacing culverts are needed, and adding riff raft to the ditches.

2. Status of Replacement of Road Signs:

Jim Copland also reported that the replacement of the road sign at the intersection of Williamson Valley Ranch Road and Calais is **completed**.

3. Status of Repairs to Calais:

Jim Copland further reported that the repairs to Calais have been **completed**.

4. Status of Repairs/Repaving of Lonely Trail:
In addition, Jim Copland reported that the repairs and repaving of Lonely Trail have been **completed**.
5. Status of Repairs/Repaving of Corriente Circle:
Jim Copland reported that repairs and repaving of the 90 foot section of Corriente Circle has been **completed**.
6. Status of Crack Filling and Seal Coating
Dan Avilla, Board Member, reported that the cracking filling and seal coating of Friendly Meadows Road and Cowboy Trail from the Outer Loop Road entrance to the beginning of the repaired and repaved sections of Cowboy Trail have been **completed**.
7. Status of Restriping of Main Roads and Speed Bump
Dan Avilla also reported that the restriping of the entry sections of Williamson Valley Ranch Road and Cowboy Trail have been **completed**. He further reported that restriping of both the curve on Friendly Meadows Road and the speed bump on Williamson Valley Ranch Road have been **completed**.
8. Status of Weed Spraying and Cutting:
Jim Copland reported that the initial round of weed spraying and cutting was **completed** in the 1st quarter of 2019. A second round of weed spraying and cutting may be necessary after the monsoon season is over. A contract is already in place for this work as needed.

New Business:

1. Weed Spraying and Cutting: Erik Routh, Board Member and Treasurer, will contact Arizona Desert Green to schedule any necessary weed spraying and cutting after the monsoon season.

Annual Calendar:

1. 03/15/19 – WVRRA Tax Return Due (Treasurer): DONE
2. 04/15/19 – WVRRA Insurance Renewal (President): DONE
3. 04/15/19 – WVRRA Corporate Documents Filing Due (Law Firm): DONE
4. 04/15/19 – WVRRA Insurance Certificate Due to YC Fire (President): DONE
5. October – Road Walk-through (BOD):
6. 11/04/19 – Report on Road Walk-through (Road Committee Chairperson):
7. November – Preparation for 2020 fiscal year, including but not limited to assessments, annual meeting, 2020 board meetings schedule, and any and all resultant document preparation and mailings to community members.

Announcements: None

Next Meeting:

The next regular meeting of the Board of Directors is Monday, October 7, 2019. The September board meeting is cancelled.

Open Forum:

A community member thanked the Board for its efforts in completing the road projects.

Adjournment:

Motion to adjourn the August Board of Directors meeting was made at 7:31 p.m. by Sharon Fitch. The motion was seconded by Erik Routh and the motion carried by unanimous vote.