

Williamson Valley Ranch Road Association
Minutes: Regular Meeting of the Board of Directors
February 11, 2019

Notice of Meeting:

(2) Sandwich boards placed at Cowboy Trail and Williamson Valley Ranch Road entrances on Friday, February 8, 2018.

Emails sent were sent to known email addresses on Friday, February 8, 2018.

Website notifications posted on Wednesday, November 15, 2018.

Email notifications of the meeting being delayed one week were sent to known email addresses on Thursday, February 1, 2019.

Roll Call Board Members present: Erik Routh, Dave Stewart, Jim Copland, Doug Langston, Mike Mollere. Note - Fredric Funk has resigned.

Board Members absent: Dan Avilla

Quorum: of the 6 serving board members, 5 were in attendance. Quorum confirmed.

Williamson Valley Ranch Members Present: a sign in sheet recorded 21 members attending.

Meeting called to order: at 7:00 PM by the President of the WVRRA.

Meeting Minutes from November 12, 2018 meeting: Approved by Board members as written and posted on website.

Reports by Board Members: none

Reports by Committee(s): There are no committees currently in place at the WVRRA.

Officer's Reports:

Presidents report: Community member Sharon Fitch volunteered to take the Board of Directors vacancy created by Fredric Funk's resignation. The remaining 6 members of the Board endorse this personnel move. Fredric Funk's term was until January, 2020. At that time, during our annual meeting, Sharon will be up for re-election.

Treasurer's report: Treasurer Erik Routh read the Treasurer's report.

Previous balance: \$ 47,665.49 from November Treasurer's report

Deposits made since last report: \$ 58,640.20

Debits made since last report: \$ 2,345.85

Current balance as of this meeting: \$103,959.91

Report on assessments paid by due date February 1, 2019: 197 sent - 156 paid - 41 delinquent

- Delinquency letters should go out March 01, 2019 with due dates April 01, 2019 after which time property liens will be filed. There will be no follow-up phone calls, emails etc as done in 2018.

Motion to approve made by Sharon Fitch, seconded by Dave Stewart, and carried by the Board. A community member suggested the use of an "auto pay" system for annual assessments. This was discussed by the members present and the Board. The consensus was that it would be

impossible to implement an auto pay system, given the response made by the community to general inquiries.

Old Business:

1. Drainage issues on Friendly Meadow Road and road signs: the Board will ask the new Road Repair Committee to include these items in project scope. VP Doug Langston reported and shared a proposal to complete the culvert work required on Friendly Meadow. The proposal was for \$2,759.45 and was discussed by the Board. A motion was made to approve the proposal, seconded and carried by the Board.

New Business:

1. High Priority project list for 2019: The WVRRA Board of Directors conducted a community inspection on February 9, 2019. The Board generated a prioritized list of work for consideration during the 2019 calendar year. They are as follows:
 - Crack fill and seal needs on Friendly Meadow, L-Bar-L, Lonely Trail. This a top priority given the current conditions of our roads.
 - Repair Corriente Circle, top to bottom. Repair adjacent culvert.
 - Repair west Friendly Meadow, from Lonely Trail to turn around by WV Road.
 - Repair road signs throughout the community

The Board will commission a Road Repair Committee, as was done in 2018 to repave Cowboy Trail. Some of the responsibilities off this committee will be:

- Source bids for repaving Corriente Circle
- Source bids for repaving west Friendly Meadow
- Source bids/proposals for an annual maintenance program that addresses cracks and damage to the roads.
- Source a contractor to repair/replace various road signs.

The Board will ask for volunteers and charter this committee by March 4, 2019.

Annual Calendar: no report

Announcements: we may have a new community member in attendance tonight.

Next Meeting: Next **Regular Board** meeting is Monday, March 4, 2019 at 7 PM here in at the Fire Department Station.

Open Forum:

- A community member brought up the **AT&T Cell Tower proposal**. The last meeting at the County Commissioners approved the cell phone tower installation. Next step is a hearing with Yavapai County Board of Supervisors. This meeting will take place March 6, 2019 at 9 AM at the county building on Fair Street. Community members are encouraged to express their opinions by signing in on the "green sheet" located at the entrance to the premises. In order to vote and/or speak, community members must be signed in on this sheet. Community members are also urged to send a letter to the Board of Supervisors describing their opinions regarding this project. Community member Sharon Fitch has

more details regarding the proposal. sharon.fitch54@gmail.com. Please note that Sharon represents her own opinions and not those of the WVRRA Board.

- The subject of a \$5K construction bond was raised. The Board will re-examine this topic and determine if a usable tool exists to enforce a construction bond.

Adjournment:

Mike Mollere made a motion to adjourn this meeting of the WVRRA board at 7:45 PM. This motion was seconded by Sharon Fitch. The Board unanimously approved this motion.